

Kinross-shire Parish Church

Kirk Session Agenda – 11/02/26

Orwell Church – 7.30pm

1. Constitute, Sederunt, Apologies
 2. Minutes of Kirk Session Meetings 10/12/2025 & 11/01/2026
 3. Agreement of Agenda (including notification of additional items and declaration of interests)
 4. Matters arising
 - *CCLI issue with advertising films externally to be investigated: **Admin & Comm***
 - *Local worship centres to define which groups are internal before new Lets agreements are distributed: **Admin & Comm***
 - *Consideration of a stewardship and fundraising initiative in 2026 to address £33k deficit: **Finance***
 - **Finance** to explore whether keys and/or key safes comply with insurance requirements
 - Orwell Toddler Group to provide evidence of insurance as part of agreement of Let FOC: **Admin & Comm**
 - **Admin & Comm** Convenor to review Church Administration Manager job description
 - **Finance** to review rate of pay for Church Administration Manager to reflect increased responsibilities
 - Applications to be made to Mission Grant Fund – suggestions include website and branding: **Finance**
 - Bribery and Conflict of Interest Policy to be adopted by end of March 2026: **Finance**
 5. Governance Matters: **Finance (see 11a); Property (see 11b); Team Ministry; Session Clerk; Kirk Session Trustees; Conveners** for Outreach & Community, Worship & Discipleship, Finance, Property
 6. Eldership meeting: Five-Year Presbytery Action Plan
 7. Induction and Ordination Reception
 8. Recruitment of Associate Minister
 9. Roll-keeper's Report
 10. Safeguarding Report: Safeguarding register
 11. Updates from Kirk Session Teams
 - a) Finance: Trustees Annual Report; Draft Budget; Management accounts to Dec 25; Stated Annual Meeting; sale of Portmoak Church car park; retiring offering for March communion
 - b) Property: Cleish Church; Manse cottage; Crook of Devon manse & occupancy target
 - c) Fellowship & Pastoral
 - d) Outreach & Community
 - e) Youth & Family
 - f) Worship & Discipleship
 - g) Admin & Comms
 12. Presbytery Report: Attestation of records; consideration of a Congregational partnership with a Perth Presbytery Mission Initiative
 13. Any additional matters notified and agreed under item 3
 14. Dates & Venues of Next Meetings
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|-------------------|------------------------------|-------------|------------|
| 11 March: Kinross | 10 June: Kinross | 9 September | 9 December |
| 8 April: Fossoway | 8 July if required: Fossoway | 14 October | |
| 13 May: Orwell | 12 August | 11 November | |
15. Benediction